

Setting Up Mail on Iphone

Create account on Iphone or Ipad



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Mail, Contacts, Calendars

- ▶ Tap on Settings on your home screen
- ▶ Go to "Mail, Contacts, Calendars"



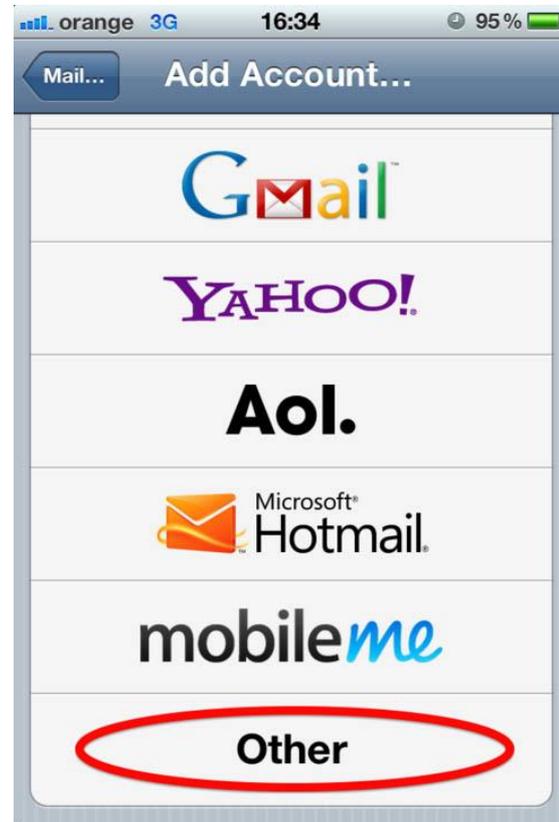
Add Account

- ▶ Tap Add Mail Account



Select Other Account

- ▶ Select "Other" from the email providers list



Add Your Info

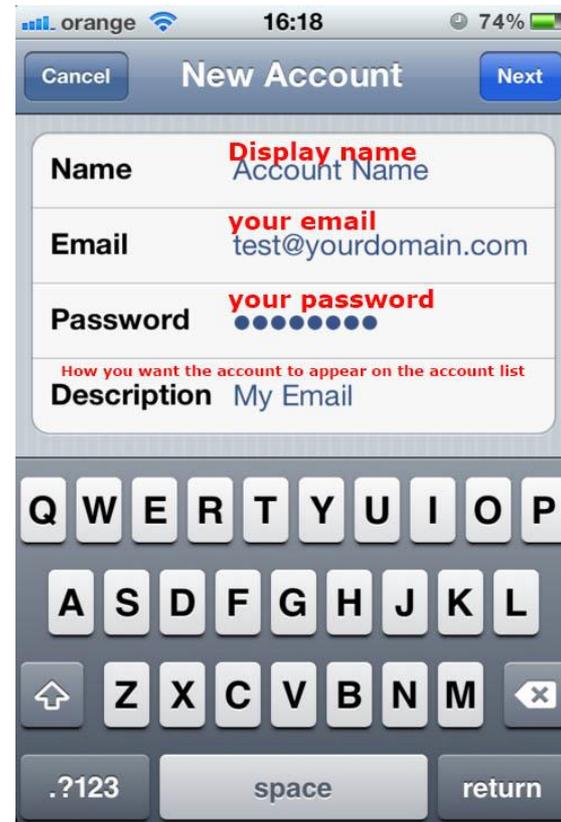
- ▶ Fill out the required information

Name: Just name your account however you want

Email: Your email address

Password: The provided password for your address

Description: Make this descriptive to help you recognize the account later



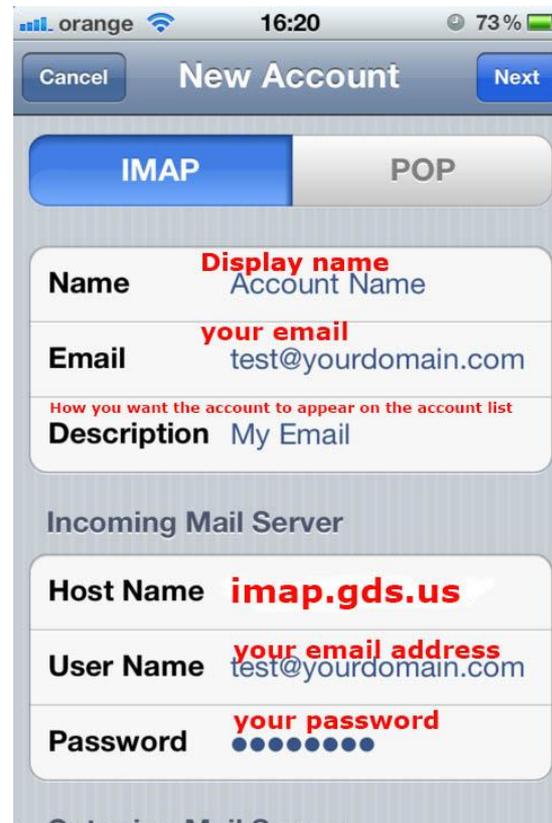
The screenshot shows an iPhone interface for creating a new account. At the top, the status bar displays 'orange', signal strength, Wi-Fi, time '16:18', and battery '74%'. The app title is 'New Account' with 'Cancel' and 'Next' buttons. The form fields are:

- Name:** 'Display name' (red) with a placeholder 'Account Name'.
- Email:** 'your email' (red) with a placeholder 'test@yourdomain.com'.
- Password:** 'your password' (red) with a placeholder of seven dots.
- Description:** 'How you want the account to appear on the account list' (red) with a placeholder 'My Email'.

A QWERTY keyboard is overlaid at the bottom of the screen.

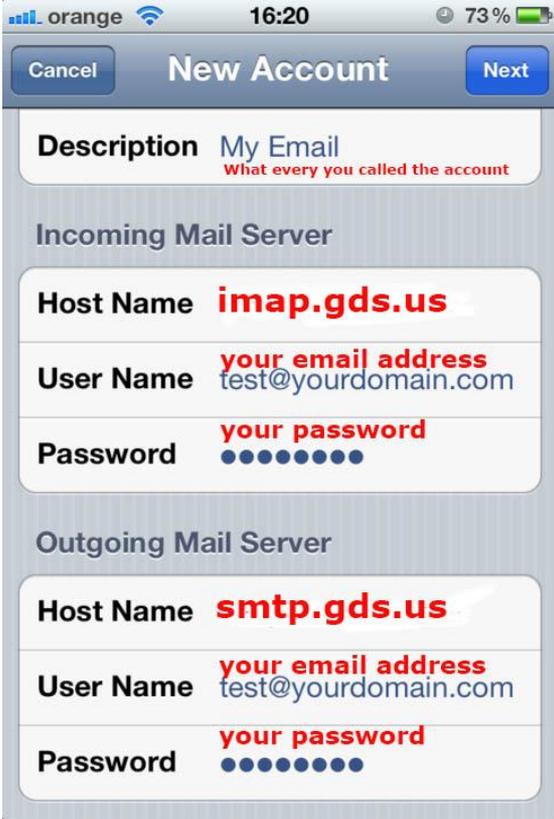
Incoming Mail: IMAP

- ▶ Tap "Next"
- ▶ Make sure the IMAP account type is selected at the top
- ▶ **Host name:**
imap.gds.us
- ▶ **Username:** Your full email address
- ▶ **Password:** Your password



Outgoing Mail: SMTP

- ▶ Scroll down to the Outgoing Mail section.
- ▶ **Host name:**
smtp.gds.us
Username: Your full email address
Password: Your password



The screenshot shows an iPhone 'New Account' setup screen. At the top, there are 'Cancel' and 'Next' buttons. The 'Description' is 'My Email' with a subtitle 'What every you called the account'. Below this is the 'Incoming Mail Server' section with fields for 'Host Name' (imap.gds.us), 'User Name' (your email address, test@yourdomain.com), and 'Password' (your password, masked with dots). The 'Outgoing Mail Server' section has fields for 'Host Name' (smtp.gds.us), 'User Name' (your email address, test@yourdomain.com), and 'Password' (your password, masked with dots).

Saving Your Settings

- ▶ Tap "Next"
- ▶ Select where you want your emails to show
- ▶ Tap "Save"



Advanced Settings: Incoming

- ▶ Click on the new account and check the **Advanced Settings**:
- ▶ Make sure the SSL is ON
- ▶ Authentication set to Password
- ▶ And the incoming server port is 993



Advanced Settings: Outgoing

- ▶ For Outgoing Mail Server:
- ▶ Please make sure that you turn ON the SSL
- ▶ Set the authentication method to "Password" for the Outgoing mail server as well.
- ▶ Make sure the Server Port is 465

